

**Nature's Way of Green Bay, WI has the following opening. 3/10/2017**

**MANUFACTURING TECHNICIAN I - 2<sup>ND</sup> OR 3<sup>RD</sup> SHIFT**

\$15.50/hr plus .75 shift differential

2<sup>nd</sup> shift=2pm-10pm M-F and 3<sup>rd</sup> shift=10pm-6am Sunday-Thursday

**SUMMARY:**

The responsibilities of the Manufacturing Technician position include maintaining high sanitary standards throughout the preparation, set-up, and operation of the designated jobs, while meeting the high quality manufacturing specifications within a safe work environment. The Manufacturing Technician will be a driver of continuous improvement in all department and organizational results, including but not limited to; Safety, Quality, Appearance, Reliability and Cost. Operators advancing to Manufacturing Tech III will continue to conduct the responsibilities learned during Tech I and II while attaining and building on leadership skills. Individuals attaining Tech III will be responsible for both team and personal performance.

**ESSENTIAL DUTIES AND RESPONSIBILITIES REQUIRED: include the following. Other duties may be assigned.**

- Operate and monitor assigned machine(s) to detect product defects and/or machine malfunctions.
- Troubleshoot issues related to product quality, formulation and machine performance.
- Perform job duties within the established quality control guidelines of the Standard Operating Procedures (SOPs) and Current Good Manufacturing Practices (cGMP).
- Complete all job related documentation accurately and timely.
- Maintain high sanitary standards of cleanliness of work space, equipment, and materials at all times.
- Perform cleaning duties of workspace to maintain sanitary conditions before, during, and after processing a new job.
- Produce products that are defect-free, properly identified, and within the established standards of the master batch record.
- Utilize hand tools, power tools, pallet jacks, and other tools as required to perform essential job duties.
- Notify Supervisor or Manager if any discrepancies arise, such as but not limited to: safety, quality, operations, or health concerns.
- Knowledgeable in general mathematics and basic algebra.
- Follow the proper Personal Protective Equipment (PPE) guidelines at all times.
- Flexibility in assigned work schedule to meet business needs.

**CORE COMPETENCIES:**

**MANUFACTURING TECHNICIAN I (0-24 Month Period)**

- Review and begin building knowledge of required SOP and cGMP guidelines for position.
- Operate assigned machine(s).
- Maintain a clean and safe workspace.
- Build partnerships through team work and communication.
- Completion of the training guide requirements.
- Operation, assembly, and disassembly of assigned machine(s).
- Accurate documentation is required.
- Ability to independently troubleshoot minor machine malfunctions, product defects, and formulation complications.
- Knowledgeable in safety policy and lockout/tagout procedures.
- Perform quality verification (e.g., weights, visual inspections, etc.)
- Complete all established Technician I requirements within a 24 month period.