



Sheet Metal Fabricator

Summary of Job Description

The positions within Machine Operator II operate a variety of machines which may require using a computer to access the correct prints. The employee must understand blue prints and orders to complete the assigned tasks. They troubleshoot machines and equipment and may assist in training new employees. They must maintain a clean and safe working environment.

Essential Functions

- Communicate verbally with co-workers to keep a safe working environment
- Operate a variety of different machines
- Prepare parts for machine operating process
- Troubleshoot machines and equipment
- Load/unload materials into machines and equipment
- Apply measurements to parts and equipment
- Read and understand blue prints, schematic diagrams, etc.
- Review job orders and paperwork
- Lift light and/or heavy parts on and off a cart, floor, shelf, etc.
- Use of a cart to push/pull equipment and parts to and from designated areas
- Follow written and verbal instructions to complete tasks
- Assist co-workers with lifting parts
- Assist in training new and current employees
- Understand the differences in parts and tools
- Sweep and clean shop area
- Work overtime and rotate jobs as needed
- Maintain a clean and safe working environment

Marginal Work Functions

**These functions may be considered essential based on location, position, and other factors.*

- Grinding, buffing, drilling, deburring and bending materials
- Use of machine computer programming *
- Assist in inventory of parts*
- Operate a materials cart or forklift to transport truck parts to and from designated areas*
- Rotate jobs

Basic Qualifications

- High School Diploma or equivalent education
- At least three years of experience in metal fabrication

Key Abilities Needed to Complete Essential Functions

**All positions require the ability to perform the essential functions of the position with or without reasonable accommodations. Detailed physical job analysis available upon request.*

- Perform assigned tasks
- Demonstrate strong interpersonal communication skills
- Recognize and react to abnormal operating conditions
- Use and wear personal protective equipment as indicated by the task or environment
- Hear safety alarms and other co-workers
- Perform basic counting tasks
- Read tape measure, safety manuals, work orders, and blue prints effectively
- Follow instructions from supervisors and other co-workers
- Understand and identify safety issues
- Maintain balance when walking and standing on potential slippery work
- Maintain balance when climbing on a portable step to retrieve parts
- Individually lift and manipulate parts/equipment weighing up to 50 pounds
- Operate an overhead hoist to assist with heavy lifting of parts, materials, and equipment
- Tolerate constant standing and walking throughout the shift
- Use both hands for tool operation, carrying of parts, and assisting co-workers with heavy lifting of parts
- Operate and access heavy equipment safely and effectively
- Remember task sequence and safety constraints