

## **Buyer**

Marine Travelift, Inc. - Sturgeon Bay, WI

### **Company Profile**

The world's first mobile boat hoist was conceptualized and manufactured in Sturgeon Bay, Wisconsin, in 1945. Officially established in 1954, Marine Travelift Inc. has a long-standing reputation as a marine industry leader and is recognized for its tradition of excellence on a global scale. The company manufactures mobile boat hoists, marine forklifts, self-propelled transporters and other related marine lifting products with more than 3,500 units in service worldwide.

**Job Type** Full-time

### **Summary**

This skilled individual will buy goods and services necessary for smooth and efficient business operations. This position reports to the Purchasing Manager. This person will have strong communication skills with a keen eye for detail and the business acumen needed to properly evaluate market conditions and suppliers.

### **Essential Duties and Responsibilities**

- Quickly learn and understand the products/industries that have been assigned
- Determine best sources that will meet company objectives
- Negotiate most favorable agreements possible, preparing associated documents in the same manner
- Create and manage supplier relationships to ensure quality of goods, timely delivery, and overall compliance to contractual terms
- Create timely Purchase Orders, verify accuracy, and follow through to completion
- All other duties and responsibilities that are assigned

### **Qualifications**

- 1-3 years proven experience in Purchasing or relevant role.
- Bachelor's Degree in Business Administration or related relevant field.
- Outstanding communication skills
- Strong organizational and analytical mindset
- Self-starter able to work with minimum direction
- Negotiating skills desired
- Strong computer skills (MS Office)

### **Employee Benefits**

- Health, Dental, Vision, and Life Insurance Coverage
- Paid vacation and holidays
- 401K benefit plan with company match

*We are an Equal Opportunity / Affirmative Action Employer. Qualified females, minorities, individuals with a disability, and veterans are encouraged to apply.*