

Shipping Packer/ Material Handler

Green Bay Drop Forge is looking for a Shipping Packer/ Material Handler to join our team!

Who are we?

Green Bay Drop Forge is a premier custom forging and standard steel forging manufacturer that has been established for over 100 years. We are also a manufacturer of machinings and assemblies.

Why work for Green Bay Drop Forge?

Green Bay Drop Forge offers lifelong careers! We are always looking for hard working and driven employees to join our team. Enjoy the many benefits that we have to offer including, but not limited to:

- First shift hours
- Three-day weekends
- A family-oriented culture
- Opportunities for career advancement
- Medical, dental, vision
- Flexible spending account
- Paid disability Insurance
- Company provided life insurance
- 401k with a company match
- Tuition reimbursement
- Referral program
- Employee assistance program

Responsibilities include but are not limited to:

- Follow safe manufacturing and material handling processes
- Fill appropriate sales orders as required by piece count (scale or hand)
- Print scale ticket and pack in appropriate containers per customer requirements
- Operate electronic scale and corresponding printer
- Operate forklift safely and efficiently

- Receive in purchased goods and services
- Receive in returned goods with appropriate authorization
- Put containers of parts in designated areas
- Organize product line
- Ability to retrieve product line in a timely manner

Required Education/Experience:

- High School Diploma or equivalent (GED)
- At least 6 months' prior experience as material handler in manufacturing environment

Skills/Qualifications:

- Strong attention to detail
- Organizational skills
- Ability to work with small parts
- Ability to work as a team

Physical Demands:

- Frequent Bending
- Lifting up to 70 + lbs

Schedule/Hours:

- Monday – Thursday 5:00am to 3:00 pm

Green Bay Drop Forge is an affirmative action/equal opportunity employer.