

## **Shipping Packer/ Material Handler**

**Green Bay Drop Forge is looking for a Shipping Packer/ Material Handler to join our team!**

### **Who are we?**

Green Bay Drop Forge is a premier custom forging and standard steel forging manufacturer that has been established for over 100 years. We are also a manufacturer of machinings and assemblies.

### **Why work for Green Bay Drop Forge?**

Green Bay Drop Forge offers lifelong careers! We are always looking for hard working and driven employees to join our team.

### **Benefits:**

Enjoy the many benefits that we have to offer including, but not limited to:

- First shift hours
- Three-day weekends
- A family-oriented culture
- Opportunities for career advancement
- Medical, dental and vision insurance
- 8 paid holidays
- Paid vacation
- Paid birthday holiday
- Flexible spending account
- Company paid Health Reimbursement Arrangement
- Company paid disability insurance
- Company paid life insurance
- 401k with a company match
- Tuition reimbursement
- Referral program
- Employee assistance program

**Responsibilities include but are not limited to:**

- Follow safe manufacturing and material handling processes
- Fill appropriate sales orders as required by piece count (scale or hand)
- Print scale ticket and pack in appropriate containers per customer requirements
- Operate electronic scale and corresponding printer
- Operate forklift safely and efficiently
- Receive in purchased goods and services
- Receive in returned goods with appropriate authorization
- Put containers of parts in designated areas
- Organize product line
- Ability to retrieve product line in a timely manner

**Required Education/Experience:**

- High School Diploma or equivalent (GED)
- At least 6 months' prior experience as material handler in manufacturing environment

**Skills/Qualifications:**

- Strong attention to detail
- Organizational skills
- Ability to work with small parts
- Ability to work as a team

**Physical Demands:**

- Frequent Bending
- Lifting up to 70 + lbs

**Schedule/Hours:**

- Monday – Thursday 5:00am to 3:00 pm

*Green Bay Drop Forge is an affirmative action/equal opportunity employer.*