

BUYER

Company Information

A career with Marine Travelift is more than just a job; it is a commitment to making an impact. Our team members design and build long lasting machines because each employee is given the opportunity to continuously innovate. We look to our people to come up with the ideas that make all our products and services better. Marine Travelift has been manufacturing mobile boat hoists since 1954 and our equipment is utilized across the globe with over 4,500 units in service to help marinas handle boats of all sizes. <https://marinetravelift.com/>

Job Description

Marine Travelift is excited to be adding a full-time Buyer in our Purchasing Department. As part of the leading boat handling equipment manufacturer, a buyer will be responsible for buying goods and services necessary for smooth and efficient business operations. As a buyer with Marine Travelift you will need strong communication skills with a keen eye for detail and the business acumen needed to properly evaluate market conditions and suppliers.

Job Responsibilities

- Quickly learn and understand the products/industries that have been assigned
- Determine best sources that will meet company objectives
- Negotiate most favorable agreements possible, preparing associated documents in the same manner
- Create and manage supplier relationships to ensure quality of goods, timely delivery, and overall compliance to contractual terms
- Create timely purchase orders, verify accuracy, and follow through to completion
- Ensure all assigned products are properly quoted, ordered, delivered and available for shipment
- Process product quotes and internal information requests
- Work with a variety of data sources related to supply chain operations
- All other duties and responsibilities that are assigned

Job Qualifications

- 1-3 years proven experience in Purchasing or relevant role preferred
- Experience with Microsoft Outlook and Microsoft Excel is required
- Experience with ERP systems is desired
- Analytical and detail oriented
- Project management skills are a plus
- Manufacturing experience is a plus

Employee Benefits

- Health, dental, vision, and life insurance plans
- Paid vacation and holidays
- 401K benefit plan with company match
- Health Saving Account (HSA) plan with employer contribution
- Job training and advancement opportunities

We are an EOE/AA (M/F/Vet/Disability/Gender Identity/Sexual Orientation)