

## QA Technician

### **COMPANY OVERVIEW:**

Trilliant Food & Nutrition, formerly Victor Allen's Coffee, headquartered in Little Chute, Wisconsin, has been a pioneer in the U.S. specialty coffee market since 1979. We have used our years of experience and skill in the traditional coffee segment to produce one thing: great coffee. We continually strive to be the best in coffee selection, precision roasting and brewing. Today, Trilliant Food offers three distinctive brands — Victor Allen's Coffee™, Rio Grande Roasters™ and Thirstix™ as well as private label, customizable products for our customers. In order to keep up with consumer demand, Trilliant Food & Nutrition has continued to make advances and improvements and has expanded into numerous distribution channels and regions throughout the country including retailers, foodservice distributors and coffee houses. Learn more about our growing company at [www.Trilliantfood.com](http://www.Trilliantfood.com).

### **POSITION OVERVIEW:**

The Quality Assurance Technician is responsible for all products manufactured in the plant to ensure the fulfillment of the customer's expectations in terms of quality, cost, and service. Provides effective support for all plant functions in order to achieve this goal. Proactively complies with all local, state, federal regulations and all corporate/plant policies, rules, and procedures.

### **RESPONSIBILITIES:**

- Performs all activities associated with testing the physical and performance attributes of test products. Maintains current knowledge of accepted methods, specifications, standards, and tolerances.
- Place product that does not meet requirements on hold as needed.
- Evaluates all products including all test results and any associated information. Makes decisions pertaining to pass, holding, rejecting, dispositioning, and reworking all products and takes appropriate action.
- Communicate to the appropriate personnel when product samples do not meet requirements.
- Responsible for accurate and thorough recording of all data and information related to quality.
- Enter product testing/results into a computer system.
- Responsible for complete upkeep and maintenance of these records.
- Responsible for the day-to-day working conditions in the lab. This includes, but is not limited to, cleanliness, orderliness, safety, routine maintenance, sanitation, organization of controls, samples, records, and files.
- Cleaning and Sanitation
- Rework product that does not meet requirements.
- Responsible for following food safety/quality/regulatory policies and procedures, executing responsibilities as identified in standard operating procedures, and reporting food safety/quality/regulatory concerns to the Production or Quality Manager.

### **QUALIFICATIONS:**

- High school diploma or GED required.
- 1+ years coffee roasting, food production and/or machine operating experience
- Good knowledge of and/or passion for learning about coffee
- Responsible for following food safety/regulatory policies and procedures, executing responsibilities as identified in standard operating procedures, and reporting food safety/regulatory concerns to the Production or Quality Manager.
- Team player able to work well with others and contribute to a positive work environment.



- Understanding of sanitation systems, techniques and procedures.
- Strong analytical skills, troubleshooting and judgment skills.
- Results driven
- Solid computer skills including Microsoft Office tools (Excel, PowerPoint, Word) and related production and product information systems.
- Desire to work in a fast paced high growth environment.
- Demonstrated ability to manage multiple priorities
- Attention to detail.
- Strong interpersonal skills. Excellent verbal and written communication skills.
- Demonstrated ability to collaborate well cross-functionally and work well at all levels of the organization.

### **HOURS AND PAY:**

Positions are available on multiple shifts at our Little Chute, Wisconsin facility. We offer competitive base pay rate and comprehensive benefits package for full-time employees.

### **PHYSICAL AND MENTAL DEMANDS:**

- While performing the duties of this job, the employee is regularly required to talk and hear. This position is very active and requires standing, walking, and bending throughout the shift. The employees must frequently lift and/or move items up to and including fifty (50) pounds. Specific vision abilities required by this job are close vision, distant vision, color vision, peripheral vision, depth perception and ability to adjust focus. This employee may occasionally have to operate business machinery. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is frequently required to sit, hear, use hands to type data, use a personal computer and telephone. This employee will frequently operate a vehicle and occasionally operate business machines. Specific vision abilities required in this job include close vision and the ability to adjust focus. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions
- Mental demands include multi-tasking, decision making, problem solving, comparing, copying, computing, compiling, analyzing, coordinating, and synthesizing data.

### **SAFETY STATEMENT:**

At Trilliant Food and Nutrition safety is every employee's first responsibility. We expect all employees to adhere to all safety practices, have the moral courage to stop other individuals from performing unsafe acts, and immediately report unsafe conditions.

### **DISCLOSURES:**

- The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed.
- Trilliant Food & Nutrition is a Drug Free Workplace. All applicants are subject to a drug screen and background check as a condition of employment.
- EEO/AA including Vets and Disabled
- If you need a reasonable accommodation for any part of the employment process, please contact us by email at [Jobs@TrilliantFood.com](mailto:Jobs@TrilliantFood.com) and let us know the nature of your request and your contact information.