



Marion Body Works

Job Description

Job Title:	Quality & CI Intern	Reports to:	Quality & CI Manager
Department:	Quality & Continuous Improvement	Travel Overnight:	NA
Location:	Marion, WI	Classification:	Non-Exempt
Status:	Internship – Summer 2023	Last Revised:	12/16/2022

GENERAL SUMMARY

Marion Body Works (MBW) offers summer internships to qualified students who are looking to gain hands on professional experience in their field of study in a manufacturing environment. Internships at MBW are designed to help build your professional credentials by providing meaningful, practical, on-the-job training and experiences, while also igniting your imagination. Opportunities exist throughout our company and are available to students who are motivated to learn and grow. You will get a chance to contribute your best ideas and work in an environment that inspires innovative results. Students in our internship program provide tremendous value to our organization through the introduction of innovative and fresh ideas and being part of a culture that dares to be great.

Interns will have hands on, value-add responsibilities in their specific department. In addition, each intern will have a department-specific project they will work on over the course of their internship. Projects selection will occur in the first weeks of the internship with input from the intern's manager. At the culmination of the program, each intern will have the opportunity to present their project to the MBW Leadership team and their manager. The program will include exposure to the entire organization so that interns leave with an understanding of how the entire organization operates and how various departments interact with each other.

The successful candidate will assist the Quality and Continuous Improvement departments with support in completing PPAP documentation for our customers, working with internal manufacturing, engineering, and purchasing. Additional tasks will include assisting quality, manufacturing, and engineering in process improvement initiatives and projects.

ESSENTIAL JOB FUNCTIONS

- Assist Weld Program Specialist with orientation and training of new welders
- Perform weld inspections
- Work with welders and engineers on implementation and sustainment of cost reduction improvements
- Review blueprints to ensure all related welding call outs comply with WPS and PQR documentation
- Assist engineering and manufacturing with the design of weld fixtures
- Active involvement as an internal auditor
- Support continuous improvement opportunities by assisting with projects
- Maintain regular attendance
- Adhere to the MBW quality policy



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SECONDARY JOB FUNCTIONS

- Other duties as required.

KNOWLEDGE, SKILLS, & ABILITIES

- Strong written and oral communication skills
- Keen attention to detail
- Exceptionally self-motivated and directed
- Possess the ability to read and interpret blueprints
- Working knowledge of measuring equipment
- General knowledge of math and geometry
- Maintain confidentiality in projects and product design, where applicable
- Operating knowledge of ISO 9001
- Demonstrate knowledge of MBW mission, value, and ethics statement

EDUCATION & EXPERIENCE

- Currently pursuing a degree or certificate in Welding.

PHYSICAL & ENVIRONMENTAL REQUIREMENTS

This position will include a combination of standard office and production floor activities. Floor activities will require you to be on your feet, lift to 30 lbs., possibly experience loud noises and welding dust. In the quality assurance aspect of the position, standing for long periods of time will be necessary when inspecting product quality.

GENERAL NOTICE:

The statements contained in this job description describe the general nature and level of work being performed by the employee in this position. This job description does not state or imply that these are the only accountabilities and responsibilities assigned to this job. The employee holding this job will be required to perform any other job-related duties as requested by management. All job requirements are subject to possible modification to reasonably accommodate individuals with a disability.



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LIVING OUR CULTURE

Marion Body Works defines its culture with these six core values.



ABOUT US

Marion Body is an independent, family owned, and operated manufacturer located in Marion, Wisconsin where the company was founded in 1905 and has been in continuous operation ever since. All our products share the same niche know-how: manufacturing specialized truck bodies that are cost competitive and stand up under the rigors of over-the-road duty. We believe every one of our customers deserves the best quality vehicle available to them. We encourage our employees to continuously improve and leverage their God-given talents, passions, and abilities to do what the customer wants by manufacturing “World Class” vehicles. We have a loyal family culture and are in pursuit of creative, high-energy, engaged people who will join our family and make good on this promise.